

Telephone and Telefax

Analog and ISDN

Hall:	Stand No.:
Exhibitor:	

Order Form 2012

Deadline: 4 weeks prior to the event

Customer Service: Fax: +49(0)30/3038-1460 or 3039-0009143
Mailing address: Messe Berlin GmbH, c/o MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin, Germany
Technical queries: Phone: +49(0)30/3038-1400; E-Mail: fair-service@messe-berlin.de

Qty.	Description	Price each	Price total
	Rental period from to		
	Date of installation:		
	Telephone connections without terminal		
.....	Analog connection without terminal (please mention if modem/Tele Cash is required)	130.00 EUR EUR
	Telephone connections incl. one terminal each		
.....	Standard Telephone/Connection, cordless	155.00 EUR EUR
.....	Standard Telephone/Connection, cable connected	145.00 EUR EUR
.....	Telefax machine/Connection	275.00 EUR EUR
.....	Telephone and Telefax machine/Connection	400.00 EUR EUR
	ISDN Connection without terminal		
.....	ISDN standard line	235.00 EUR EUR
	incl. installation ready for operation and work performed on site		
.....	Primary rate multiplex access	620.00 EUR EUR
	as an feature, PABX access incl. installation ready for operations and work performed on site		
	ISDN Terminals		
.....	ISDN terminal equipment	63.00 EUR EUR
.....	ISDN facsimile equipment	190.00 EUR EUR
	Other services		
.....	Call itemisation	10.00 EUR EUR
.....	Complete Telephone units (e.g. central office unit)	upon request	
.....	Technical support, for every starting ½ hour each	75.00 EUR EUR
	Cancellation charge / Express flat sums will be charged:		
	Cancellation charge (for connections cancelled not in time (pls. see overleaf)	60.00 EUR	
	Additional alterations/installation in the stand	60.00 EUR	
	Express flat sum 1 (in case of orders 48 hours before start of the event or later)	100.00 EUR	
	Express flat sum 2 (in case of orders 24 hours before start of the event or later)	200.00 EUR	

Tariff units: Charges are calculated at **0,12 EUR per time-based unit**.

If cable-connections are requested, please include an assembly sketch to identify the position of the equipment (please see form).The Exhibitor will be charged with additional charges for necessary alterations due to missing sketches).

Page 2 Installation Guide for Telephone/Fax

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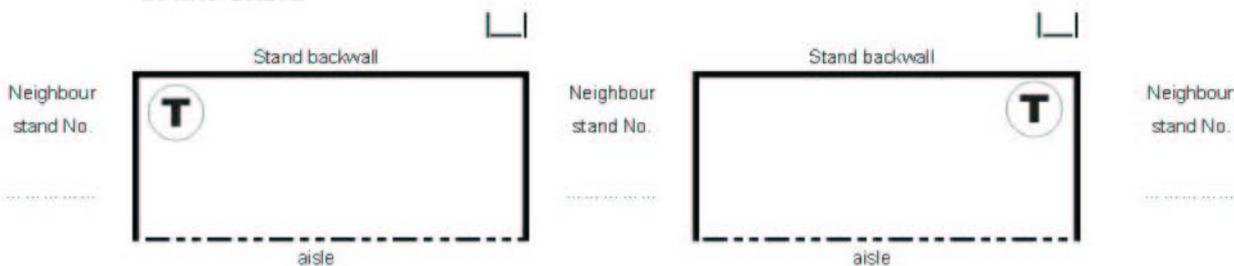
Hall	Stand No.
Exhibitor	

Please enclose a sketch for disposition of the ordered installation. Please indicate the position of your stand on the sketch (aisles, adjacent stands). The exhibitor will be charged for additional charges for necessary alterations due to missing sketches.

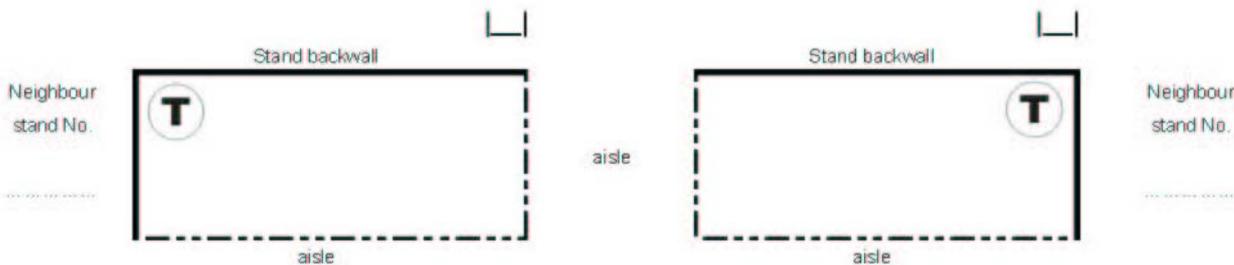
Exact details avoid the need for further enquiries, save time and trouble and ensure punctual execution. **Space for sketch for disposition of technical installations.**

Standard installation for telephone, ISDN, Fax

In-line Stand



Corner stand



The mentioned prices are subject to statutory value-added tax. By signing the order you acknowledge the stipulated conditions.

**Please note: Please clarify the internal PO number for your company/your client for these services.
For later alteration of invoices 30.00 EUR plus VAT will be charged in addition.**

Name and address of recipient of invoice:

Vat Reg. No.:

Contact for queries:

Phone:

Telefax:

E-Mail:

Your order number for the invoice:

<input type="checkbox"/> We are the exhibitor. These services will be charged within the final invoice of Messe Berlin GmbH.	<input type="checkbox"/> We are only ordering by order of the exhibitor. (a written confirmation is available)	<input type="checkbox"/> We are not the exhibitor. These services have to be charged to the above mentioned address.	Legally binding signature and company stamp
Date:	Name of the customer (in block letters):		

As of: July 2011 / Subject to alteration / Legal venue and place of jurisdiction is Berlin-Charlottenburg

General notes for telecommunications

If no personnel are present on the stand when delivery is made, the services shall be considered to have been duly provided upon fulfilment of the services or delivery of the hired equipment to the stand.

The service provider/lessor is not required to check the authority of the personnel encountered on the stand when the services are provided or when hired goods are delivered.

Any complaints regarding the fulfilment of the services ordered should be made to Messe Berlin on the same day, in writing. Complaints made at a later date will be excluded. An obligation exists to rectify justifiable complaints. Cancellation of the contract or a reduction in the remuneration are only possible if the rectification of the complaint is unsuccessful.

Notes on telecommunications lines

A locally installed PABX system provides the exhibition grounds and ICC with analogue and digital telecommunications lines. The following dialling restrictions apply:

Barred dialling codes

The following network dialling codes are not available

010	call by call / internet by call
012	innovative services
0190-0	premium rate services
0192, 0193	online services
0194 to 0199	
11880, 11881, 1188	information enquiries

Only those online service providers (prefix 0191) which bill users directly via the following customer access code are available

T-Online	0191011
Compuserve	019160
AOL	01914

Messe Berlin reserves the right to make modifications to the list of non-available and available dialling codes.

ISDN lines

ISDN lines correspond to the European ISDN standard (DSS1 D-channel protocol). For transferring data, B-channel bundling (2 × 63 KBit/s) is supported. A terminal device can make manual or automatic use of this feature.

Packet-switched data transfer according to X.31 (X.25 via ISDN D channel), e. g. as a means of transferring to the Datex-P network, is not supported.

Each ISDN S0 line can connect up to 8 terminal devices to an S0 bus. It is possible to install up to 8 MSNs (multiple subscriber numbers).

PSTN exchange prefix

A "0" prefix must be dialled before making any external calls. It is possible to configure the telecommunications line to omit the "0" prefix requirement (hotline configuration).

Enabling lines

Telecommunications lines will be enabled on the day prior to the beginning of the event and disabled on the day following the event. If the customer so requests, enabling/disabling can be carried out on a daily basis

Availability of telecommunications services (stand construction/dismantling)

Stand construction/dismantling can take place between 8 a. m. and 8 p. m. prior to, during and following the official days of an event.

In the case of an application for telecommunications services being made at least 4 weeks in advance of the start of the event, these services will be provided on time and free of charge.

In the case of applications which arrive after this date, providing these services will require additional time/labour. Depending on when the application is received, additional costs for express installation work will be incurred and subsequently billed.

Telecommunications system repair service

The telecommunications system repair service is available from Monday to Sunday between 8 a. m. and 8 p. m. In the case of repairs being required during the normal event opening hours, the service will be provided within a maximum waiting time of one hour.

Rental period

Orders for connections, lines and services should be made using the appropriate form, which should be returned by the specified deadline. Orders received after this deadline will be dealt with on a first come first served basis. Services and equipment will then only be provided according to the number of call numbers/lines available.

All the necessary connections will be provided exclusively by Messe Berlin GmbH. The communication equipment and installations are provided on a rental basis. The rental period extends from the time the facilities begin operating until they are disconnected. Cancellation of connections that have already been registered should be made in writing no later than 4 weeks prior to the start of the event (date of postmark). A cancellation fee is payable for cancellations made after this time.

Retaining previous numbers

If you wish to be given the same numbers that you had at previous events you should state "previous number" on your application. This arrangement is, of course, only possible if the number in question is still available.

Responsibility for installing cables

Cable installation work for all communications equipment outside the rented stands may only be carried out by Messe Berlin GmbH or its appointed subcontractors.

Official approval of equipment

All equipment that is to be connected must comply with the Telecommunications Approval Regulations and must be approved by the official authority "Bundesnetzagentur für Elektrizität, Gas, Telekommunikation, Post und Eisenbahnen". In the absence of such approval the applicant's connections will be terminated at his own expense.

Liability

1. Subject to the following provisions (Sections 2 to 8) Messe Berlin – irrespective of the legal grounds – will only be liable for damage or injury caused as a result of its own gross negligence or that of its legal representatives.
2. If the damage or injury is due to the gross negligence of other persons employed by Messe Berlin, the latter's liability towards individual users will be limited to 12,500 EUR, and liability towards the users in their entirety shall not exceed 5,000,000 EUR for each event causing damage or injury. If the multiple damages, due to the same event, exceed the stipulated maximum figure, the amount of damages payable shall be reduced in accordance with the ratio of the total claims for damages to the maximum figure.
3. Messe Berlin shall be liable for infringement of substantial contractual obligations, according to the merits of the particular case. Contractual obligations shall be considered to be substantial if compliance with them is of particular importance in fulfilling the purpose of the agreement (cardinal obligation). In the case of an infringement of a cardinal obligation the amount of liability shall be limited in accordance with Item "Liability", Number 2.
4. The limitations on liability in accordance with Nos. 1 to 3 do not apply to the assumption of a guarantee in accordance with § 276 Section 1 BGB in cases in which warranted characteristics are lacking, to liability under the terms of the Product Liability Law, or to liability in the case of loss of life, physical injury or impaired health. The assumption of a guarantee or of the risks pertaining to the condition of an item in accordance with § 276 Section 1 BGB is only agreed if this has been expressly indicated as such by Messe Berlin GmbH and forms the subject of a written declaration.
5. Messe Berlin GmbH is not liable for damage which could have been avoided had the user saved the data in good time. Messe Berlin's liability, irrespective of responsibility, for initial defects in the rented items (guarantee liability) is excluded.
6. Exhibitors shall be liable in accordance with the statutory provisions. Exhibitors are advised to take out suitable insurance. More details can be found in the exhibitors' service folder. In the case of equipment that has been misplaced or destroyed, lessees shall be required to pay the manufacturer's list price at the time the item is replaced, and in cases of damage the cost of the repair plus 10 % to cover additional expenses shall be payable.
7. Messe Berlin accepts no liability for damage or injury resulting from force majeure or from unforeseen, temporary conditions which are outside the control of Messe Berlin, and in particular which are due to official directives, the breakdown of communications networks, strikes or lockouts.
8. The rules concerning liability also apply to the personal liability of legal representatives, staff and other persons employed to carry out work or fulfil obligations.